

# **Resource Guide for the APS Website**

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In this guide, you will learn how to:

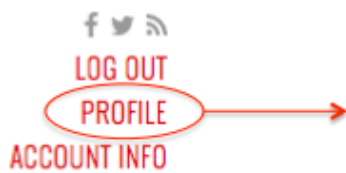
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  - News
  - Opportunities
  - Scholarship

## Member Profile

Your **member profile** has four tabs:

1. **Personal Info** (Contact details, Address)
2. **Professional Info** (Education, Jobs, Current Research, Projects)
3. **Scholarship** (Articles, Books, Digital Humanities)
4. **Social Networking** (Links to social media platforms)

Create a **membership profile**:



Once logged in, please find the **profile** link in the upper right corner of the homepage.

Your membership profile will open, where you can add information and profile photo.

Click the **edit** link to add information to Personal Info, Professional Info and Social Networking. Please click the **SAVE CHANGES** button before moving onto the next tab.

The screenshot shows the member profile page for the Association of Print Scholars. At the top left, there are social media icons for Facebook, Twitter, and RSS. The main header features the 'APS' logo and the text 'Association of Print Scholars'. Below the logo, the text 'ASSOCIATION OF PRINT SCHOLARS' is displayed. A navigation bar contains four tabs: 'View Profile', 'Edit', 'Change Profile Photo', and 'Social Networking'. The 'Edit' and 'Change Profile Photo' links are circled in red. Below the navigation bar, there are four tabs: 'Personal Info', 'Professional Info', 'Scholarship', and 'Social Networking'. The 'Personal Info' tab is selected. The profile information is displayed as follows:

<b>Name</b>	Association of Print Scholars
<b>Email</b>	info@printscholars.org
<b>Website</b>	www.printscholars.org
<b>Phone</b>	
<b>Mailing Address</b>	

## Social Sharing

**News** and **Opportunity** posts can be shared via Facebook, Twitter and LinkedIn.



1. Click on the link in the title of any post in the **News** or **Opportunity** feed.
2. Links to available social media platforms appear at the bottom of the post's main page.
3. APS members can also comment on the post below social media links.

# Print Room Directory

A searchable directory of print rooms is available to all APS members. Please contact us at [info@printscholars.org](mailto:info@printscholars.org) if you notice inaccurate information, a missing institution, or would like to update a record.

<b>SEARCH BY KEYWORD</b>	Click on a print room to view more information Please contact each collection directly before making any travel arrangements.
<input type="text" value="Search Print Room"/>	
<input type="submit" value="SUBMIT"/>	
<b>VIEW BY LOCATION</b>	
<input type="text" value="City"/>	
<input type="submit" value="SUBMIT"/>	
<input type="text" value="State/Province"/>	
<input type="submit" value="SUBMIT"/>	
<input type="text" value="Country"/>	
<input type="submit" value="SUBMIT"/>	
<b>KUNSTMUSEUM AHLEN</b>	Ahlen
<b>ALLENTOWN ART MUSEUM</b>	Allentown
<b>LINDENAU-MUSEUM ALTENBURG</b>	Altenburg
<b>VAN GOGH MUSEUM</b>	Amsterdam
<b>RIJKSMUSEUM</b>	Amsterdam
<b>HOURS</b>	Tues-Fri 10-5; limited service on Sat.
<b>LOCATION</b>	Amsterdam, Netherlands
<b>ONLINE CATALOG(S)</b>	<a href="https://www.rijksmuseum.nl/en/search">https://www.rijksmuseum.nl/en/search</a>
<b>CONTACT PERSON/PEOPLE</b>	<b>Marja Stijkel</b> studiezaal@rijksmuseum.nl 31(0)20 6747267 <a href="#">View Listing Page</a>
<b>BLANTON MUSEUM OF ART, THE UNIVERSITY OF TEXAS AT AUSTIN</b>	Austin

# **POSTING CONTENT**

## **News**

This category is designed so that members can stay current on events in the print world.

- Art Market (upcoming sales, works at auction, purchases by institution or private collector)
- Awards or Prizes (announcement of a prize's winner)
- Collection (updates related to institutional or private collections)
- Conference or Symposium (announcement that an event is happening, so that people may attend)
- General Announcement (miscellaneous news)
- Lecture (announcement that an event is happening, so that people may attend)
- New Edition (new prints available for purchase)
- Professional (new hires related to the print community)

## **Opportunities**

This category is designated for opportunities members can apply to be considered for.

- Artist Residency
- Call for Papers or Proposals
- Curatorial Opportunity
- Exhibition Participation
- Fellowship or Grant
- Internship
- Job
- Workshop

## **Scholarship**

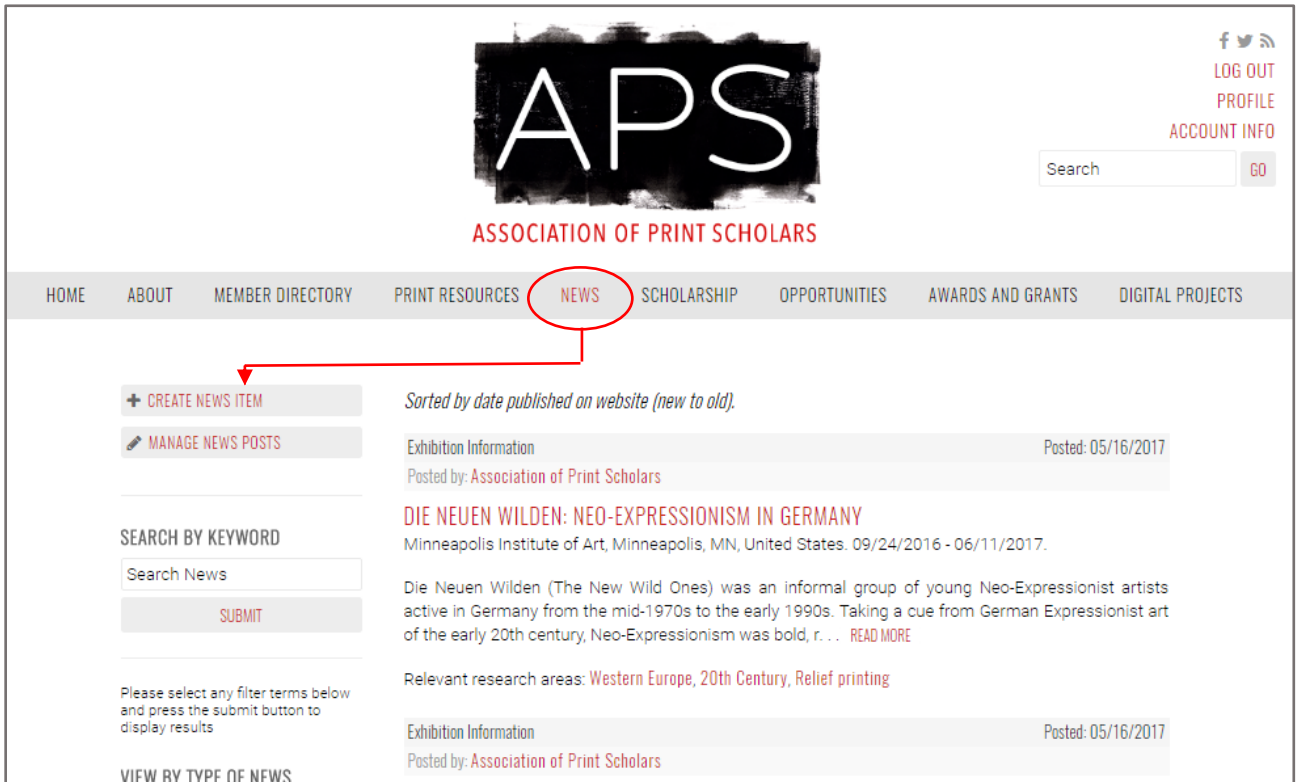
This category was initially for members to publicize their own publications, but we are hoping to expand posts featuring significant new scholarship. If the author/curator is an APS member, you can tag them in the post. To do so, select "yes" under the field "Is the Author an APS Member?" Next, search for the member's name in the "Author" field.

- Article
- Blog Post
- Book or Exhibition Catalog
- Book Chapter
- Catalog Entry
- Conference Paper
- Digital Humanities
- Dissertation or MA Thesis
- Exhibition Curated
- Film
- Review

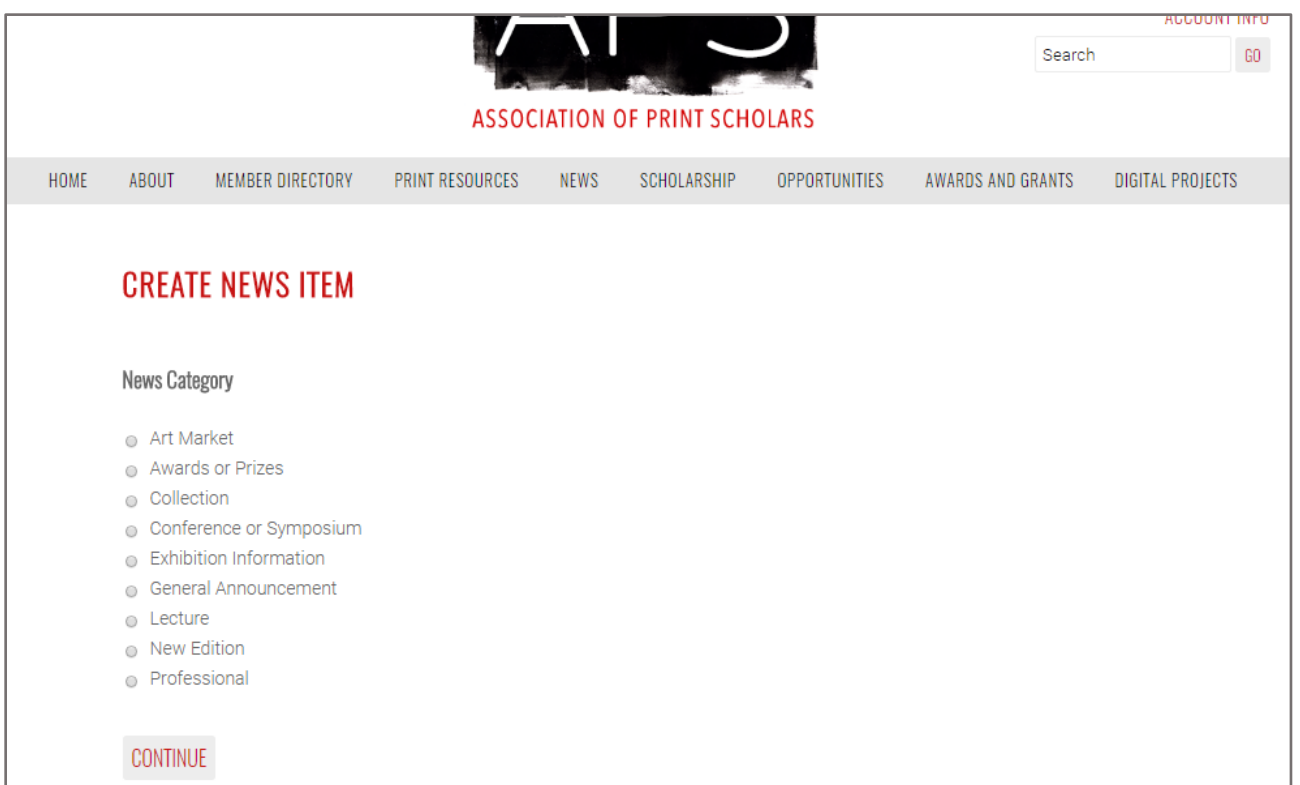
# POSTING CONTENT

1. Log in to the [APS website](#) using your personal Username or E-Mail and Password.
2. Create **News** posts by clicking on the “**News**” tab located on the grey menu bar. On the left of the general **News** feed, you will find two buttons that control all **News** posts.
3. To create a brand new post, select “**Create News Item**”.

\*\*\*If you would like to edit or delete a previous post, click “**Manage News Posts**” which will pull up a record of all of your previous **News** posts.



4. After clicking “**Create News Item**”, you will see a new menu appear. Select the type of **News** that you would like to add, and click “**Continue**”.



5. The following page will show you specific fields to be completed for the particular **News** category that you selected. Please be sure to complete all fields marked with an asterisk (\*). Click “**Submit**” once you are done filling out the form.

HOME ABOUT MEMBER DIRECTORY PRINT RESOURCES NEWS SCHOLARSHIP OPPORTUNITIES AWARDS AND GRANTS DIGITAL PROJECTS

### NEWS: EXHIBITION INFORMATION

Post Title \*

City \*

State or Province

Country \*

Description  
Limit: 4000 characters

URL  
Link to this page on the web include http://

6. Note that your post will not automatically appear after you submit it. All posts are reviewed and approved by the **APS Web Coordinator** before appearing on the website.
7. The process is identical for posting **Opportunities** and **Scholarship**. Simply begin by selecting the appropriate item in the upper menu bar, and click on the appropriate “**Create**” and/or “**Manage**” buttons located on the left hand side menu. Proceed in the same manner outlined above to complete the submission process.

ASSOCIATION OF PRINT SCHOLARS

HOME ABOUT MEMBER DIRECTORY PRINT RESOURCES NEWS SCHOLARSHIP OPPORTUNITIES AWARDS AND GRANTS DIGITAL PROJECTS

+ CREATE SCHOLARSHIP ITEM

MANAGE SCHOLARSHIP POSTS

Sorted by year published (old to new). Only complete items shown.

Book or Exhibition Catalog Posted: 08/16/2015

ISABEL BISHOP, ETCHINGS AND AQUATINTS, A CATALOGUE RAISONNÉ  
Susan Teller. *Isabel Bishop, Etchings and Aquatints, A Catalogue Raisonné*. New York, NY: Associated American Artists, 1991.

ASSOCIATION OF PRINT SCHOLARS

HOME ABOUT MEMBER DIRECTORY PRINT RESOURCES NEWS SCHOLARSHIP OPPORTUNITIES AWARDS AND GRANTS DIGITAL PROJECTS

+ CREATE OPPORTUNITY ITEM

MANAGE OPPORTUNITY POSTS

Sorted by expiration date (recent to latest). Only current items shown.

Fellowship Posted: 04/05/2017  
Posted by: Kate McQuillen Expires: 05/18/2017

KALA FELLOWSHIP AWARD  
Kala, Berkeley, CA, United States  
Applications due: 05/18/2017

2017-2018 KALA FELLOWSHIP AWARD

For over 30 years, Kala Art Institute has annual awarded artists time, space, and financial support for their work through the Kala Fellowship award. The Kala Fellowship award is an international competition o... READ MORE